

ST. PETERSBURG COLLEGE

DUAL ENROLLMENT/PRIVATE SCHOOL COURSE REQUEST AGREEMENT

Student Name (Print) _____ Grade Level _____
 SPC Student ID# _____ Semester (choose one) Fall _____ Spring _____ Summer _____
 School Name Allendale Academy Student/Parent Phone: _____
 Student Address _____
 Student email: _____ Parent email: _____

1. Students may only register for classes that are on the state approved Dual Enrollment course list. For a list of available Dual Enrollment Courses, go to: <http://fldoe.org/core/fileparse.php/5421/urlt/0078394-delist.pdf>. For a full listing of degree and certificate programs, go to: <http://www.spcollege.edu/degrees-training>.
2. Students must meet the qualifying cumulative, unweighted GPA of 3.0+ (for academic courses) or 2.0+ (for career dual enrollment) and demonstrate acceptable college placement test scores to participate in dual enrollment. Students must maintain a college GPA of 2.0 or higher.
3. Cost of college registration, tuition, and lab fees are waived for dual enrollment students.
4. Transportation to and from the college shall be the responsibility of the student.
5. Cost of all dual enrollment textbooks, instructional materials, etc. are the responsibility of the student and/or private school.
6. It is the student's responsibility to provide the private school with his/her SPC class schedule and transcript reflecting final grades/credits earned.
7. The private school must award credit towards high school completion for the post-secondary course under the dual enrollment program.
8. The student is responsible to ensure that classes will be transferable to his/her selected college or university. The Dual Enrollment Transfer Guarantees document is available at: <https://info.fldoe.org/docushare/dsweb/Get/Document-6472/hb7059tapb.pdf>.
9. School administrators must contact the SPC Dual Enrollment office to request a student withdrawal.
10. Students with documented disabilities may qualify for accommodations. It is the responsibility of the student to contact the Accessibility Services office on his or her campus for information. Contact information is available at the Student Services Center or on the Web: <http://www.spcollege.edu/admissions/accessibility-services>.
11. Upon reaching the age of 19, the student may not matriculate as a dual enrollment student unless otherwise provided by law.

COLLEGE COURSES REQUESTED:

APPROVED COURSES	CLASS #	COURSE PREFIX/#	COURSE TITLE	DAY(S)	TIMES	CAMPUS	Lecture or Online
ALTERNATE COURSES							

Student Signature _____ Date _____

Parent Signature _____ Date _____

*School Administrator _____ Date _____

*Signature certifies that the student has met eligibility criteria to enroll in dual enrollment courses at St. Petersburg College.

This section to be completed by School Administrator
 Student's current cumulative, un-weighted GPA _____ *Must be 3.0 to qualify for academic dual enrollment courses, 2.0 for career dual enrollment courses
 PERT scores: Reading subtest _____ Writing subtest _____ Math subtest _____ (OR)
 SATRD scores: Reading _____ Writing _____ Math _____ (OR)
 ACT scores: English _____ Reading _____ Science _____ Math _____ Composite _____

Please return to:

	SOUTH COUNTY OFFICE
	The SPC South County Dual Enrollment office is located at the Seminole Campus. Please contact 727-394-6164 or 727-394-6023; DE_SouthCounty@spcollege.edu