

Allendale Academy's Guide to College Dual-Enrollment

What is dual-enrollment?

Dual-enrollment, sometimes called dual credit, is a state funded program that allows students still in high school to enroll in Community/State colleges and earn both high school and college credit.

Dual-enrollment vs. Early Admission.

Dual-enrollment earns college credit tuition free on a part time basis. Early admission, if available, earns college credit tuition free on a full time basis. **Warning:** *Credit Banking* is not tuition free and is not the same as dual-enrollment. Be very specific in requesting dual-enrollment and early admission information from the college.

What courses are available?

The availability of courses varies from year to year depending on funding and choice of college. Any course needed to fulfill graduation requirements is acceptable. If you plan to earn a degree in a specific field, you may want to check with the university you plan to attend to see if these credits will transfer. Not all community college credits will transfer to specific degree programs offered at some universities. Check with the university guidance counselor before you count on the credit transferring.

What do the courses cost?

Dual-enrolled college level courses beginning with the number 1 are tuition free. College remedial courses beginning with the number 0 are paid by the student. Books and lab fees are paid by the student for both college and remedial courses.

How do I get started?

The first step is to review the requirements posted on the college dual enrollment website. To find the site search for "name of college" Dual Enrollment (for example SPC Dual Enrollment)

Who can participate?

Eligibility can be based on either age or grade level. Some colleges require a minimum test score, GPA, high school transcript, and/or a form signed by an Allendale Academy counselor. Check the eligibility requirement posted on the college dual enrollment website.

Is testing involved?

The college dual enrollment office will use your results on the Postsecondary Education Readiness Test (P.E.R.T.) or SAT or ACT to determine which courses you are eligible to take. Links to free P.E.R.T. practice tests and study guides are available on our links or by searching the web.

How do I register?

Each college has a different procedure check their dual enrollment website for the procedure.

How does the work transfer to my high school transcript?

Once the course has been completed, students must submit Allendale a copy of their college transcript. College level courses earn a higher GPA. Most introductory College Courses earn half (.5) high School Credits. The allowable High School Credit is listed at this FDOE site.

https://www.osfaffelp.org/bfiehs/fnbpcm02_CCTMain.aspx

BE AWARE! College courses are not like high school courses. They usually require substantial writing and homework time. Scheduling for the courses is rigid!

Allendale Academy recommends that you start out slow with dual enrollment courses. Only take one or two courses the first time you register to make sure you can handle the pace of college. Also note that summer courses are more intense than spring or fall semester courses because the information is given in a shorter period of time. **We also recommend that you take the high school course corresponding to the college course first. For example, before you take college chemistry, take high school chemistry.**

Allendale's responsibility is to review course selections, sign any required forms, supply transcripts if required, and assign credit as appropriate. We recommend that you talk to the college dual enrollment office for college related questions.

Parent's responsibility is to become familiar with the requirements of the community or junior college and make sure your student follows them. Become and remain involved in your student's school work. Help keep them on track for completion of the course. This is a wonderful resource provided by the Department of Education, please use it wisely (our tax dollars at work).

Student's Responsibility is to read through the course description before registering for a class. Careful consideration must be given to course selection since withdrawing from a course carries penalties.

Once you have made the commitment to take a dual credit class, do not plan to **withdraw** because it could affect your graduation status. Furthermore, we discourage withdrawals as they will remain on your permanent transcript and do not generate credit toward graduation.

Withdrawal procedure: valid reasons to withdraw include a death in the family, serious illness or other serious life issues. Students wishing to withdraw must contact our office for approval. We will contact the parents to verify the reason. The student must then contact the college admissions office and ask to be withdrawn. It is the student's responsibility to follow their individual college's time frame for withdrawal without penalty.

Withdrawal penalties vary from school to school. Some colleges have informed us that if a student enrolls and drops a subject more than twice, they will be charged the full fees for re-enrolling again in that subject.

These are only general guidelines and subject to change. Contact your local community college dual credit office for more specific information.